



TRAFFIC MANAGEMENT PLAN

4 BUMBORAH POINT ROAD,
PORT BOTANY NSW 2036



PACK/UNPACK



TRANSPORT



FLC FUMIGATION



OUT OF GAUGE



Price & Speed Area

SITE ACCESS

This document is designed to provide site access ONLY.

Reading this document does NOT permit employees to commence work.
Contractors and Visitors MUST comply with ALL site Safety, Health & Environment requirements while on site.

To access the site, you must enter via the Gate B 4 Bumborah Point Road, Port Botany)

People and Vehicles must Never enter operational areas.



High visibility
clothing must be
worn in this area



Foot protection
must be worn

To access site, you must wear the minimum mandatory hi-visibility clothing and enclosed footwear.

Photo Identification is required.

All drivers are to remain in their vehicle until they reach double yellow lines and proceed directly to office for processing.

Pedestrian access is prohibited.

OCCUPATIONAL HEALTH & SAFETY

While on site under the Occupational Health and Safety Act you have a responsibility to:

- Take reasonable care for the Occupational Health and Safety of yourself and any others who may be affected by your acts or omissions
- You must not intentionally or recklessly interfere with any Occupational Health & Safety risk

controls provided in the interests of protecting the health and safety of employees

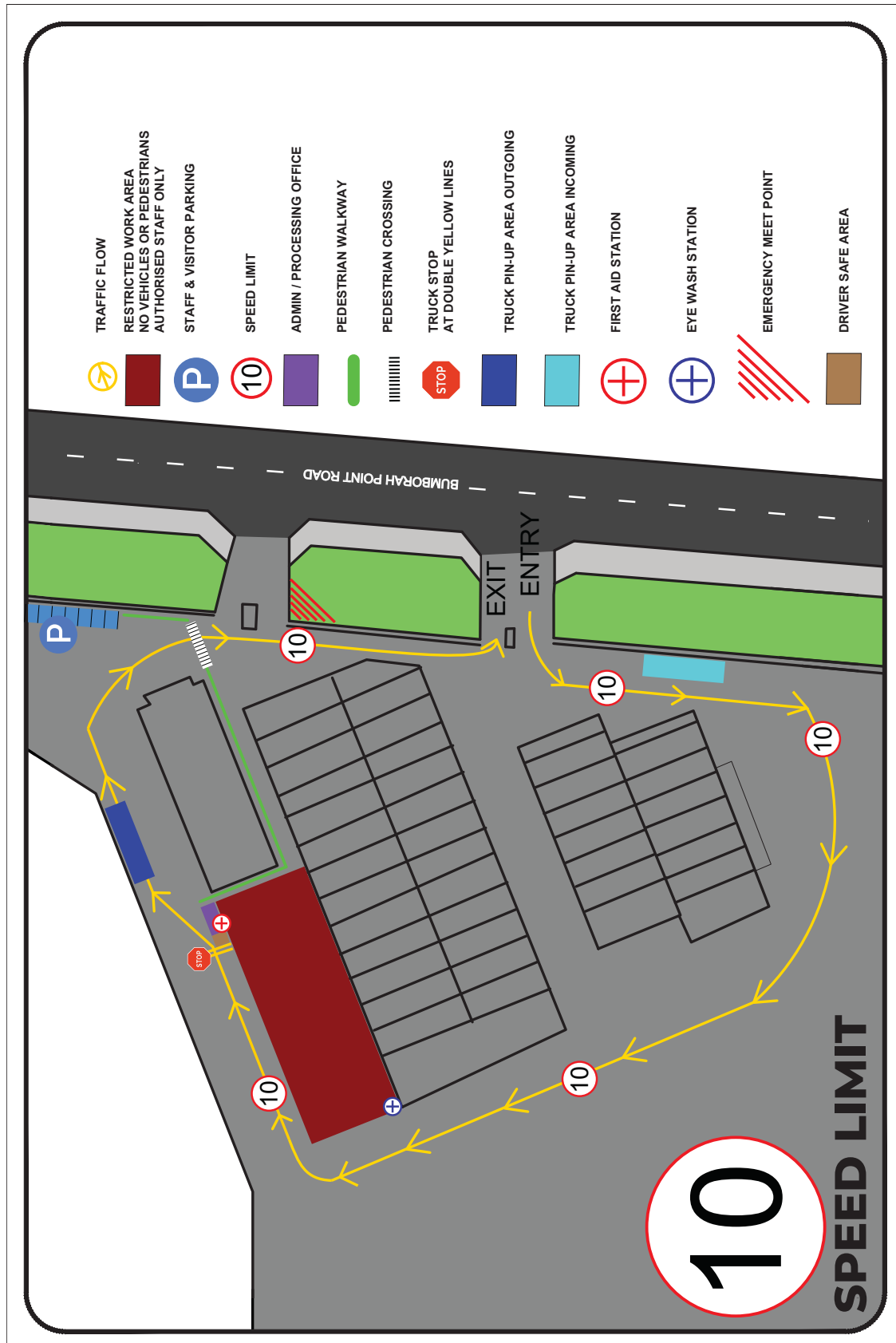
- Please listen to all instructions from Price & Speed staff.

SITE LAYOUT

When entering the site you will find our Sitemap on entrance Gate B. This information is about the site layout, which will include the following items:

- Administration Office
- First Aid Stations
- Traffic Plan & Speed Limit
- Restricted Areas
- Emergency Assembly Points

SITE LAYOUT DIAGRAM



SITE PLAN

Pedestrians are strictly prohibited from entering any part of Price & Speed site.

Drivers are to remain in their vehicles until they reach the double yellow lines, then proceed directly to the admin office.

SAFETY CARDINAL & SITE RULES

All sites have Cardinal and Workplace Rules:

A breach of Cardinal Rules will result in removal from the site and suspension of access privileges.

A breach of Workplace Rules will result in disciplinary action and possible banning from the site.

SAFETY CARDINAL RULES

Violence & Bullying

Fighting or bullying is strictly prohibited. Wilful damage, vandalism and stealing (including safety and first aid equipment) is strictly prohibited. Irresponsible behaviour is strictly prohibited.

Mobile Equipment

Local exclusion zones and procedures must be adhered to at all times.

Suspended Loads

Working under a suspended load or lift a load over any person is strictly prohibited

Isolation

Never interfere or use plant, equipment, facilities that have been tagged out, locked out or isolated

Drugs and Alcohol

Being in the possession of and/or under the influence of drugs or alcohol is strictly prohibited.

Restricted Areas

Unauthorised entry into areas that are restricted for operational safety reason is strictly.

Working at Heights

Fall protection must be in place/utilised when working at heights.

SAFETY SITE RULES

PPE

The required Personal Protective Equipment (PPE) is to be worn at all times while on this site.

Mobile Equipment

Passengers must not ride on mobile equipment unless allowed through the specification of the machine or in a qualified training capacity –1 seat, 1 operator.

Reporting

All injuries, hazards and incidents must be reported immediately.

Licenses

Applicable licenses must be held for all machinery being operated.

Mobile Phones

Unnecessary and social use of mobile phones is not permitted.

Mobile phones should only be used when acting in the capacity of the person in charge or in cases of emergency.

Persons using mobile phones should only do so after stopping work and moving to a safe area.

iPods and similar devices are not permitted in the workplace.

Smoking

Smoking is prohibited in or around machinery, buildings and in enclosed spaces.

ACCESSING OPERATIONAL SITES

Accessing Operational site is prohibited unless escorted by Price & Speed staff at all times.

All directions must be followed as directed.

CONTRACT WORKS

Contractors are to ensure that they:

- Sign-In at Reception and announce your arrival to site management
- Obtain a Work Permit
- Supply necessary SWMS and JSAs
- Declare all high risk licences
- Ensure all equipment is in service and pre-operational checks have been completed
- Establish temporary work zones (ie. Demarcate work zone with witches hats)
- Be initially escorted to work zone and be provided with safe access instruction

FORKLIFT EXCLUSION ZONES

Staff must maintain a **3 metre exclusion zone** from any operational forklift.

Pedestrians and staff must maintain eye contact with the forklift operator at all times.

CONTAINER HANDLING EQUIPMENT

Where no defined walkway or driver standing zone is available, the pedestrian must maintain a **10 metre exclusion zone** from any operational mobile plant.

When a container handler and pedestrians are in close proximity to one another, operator and pedestrians must stop, make eye contact and must not proceed until the operator indicates that it is safe to do so.

Container handlers have right away at all times.

Twistlocks must be secured prior to leaving the site.

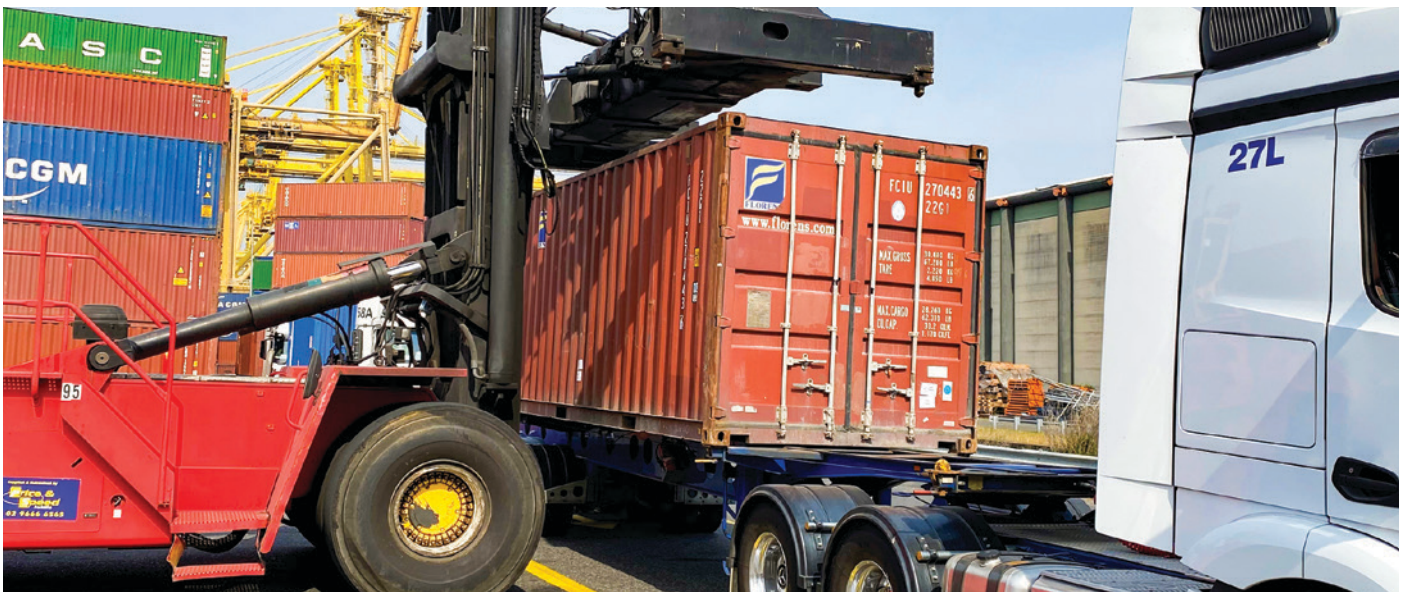
LOADING / UNLOADING SHIPPING CONTAINERS

Drivers picking up and dropping off shipping containers must abide by site load and unload rules.

All drivers must stay in their truck until they reach the double yellow lines

Drivers must wait direction from the forklift operator or traffic control prior to moving

When loading/unloading shipping container, drivers must stay in their vehicles or drive safe zone at all times. Forklift operators must cease operation and not load/unload the truck if a truck driver is out of the cabin of his vehicle unless in designated safe zone.



Forklift operators are strictly forbidden to lift shipping containers over the cabins of trucks and pedestrians.

In the event a driver leaves the cabin of their trucks to adjust pins or twistlocks, the forklift operator is to stay clear of the area until the driver returns to the cabin

Drivers must secure the shipping container by twistlocks in the designated area. Twistlocks must be secured prior to leaving the site.

DRUG & ALCOHOL POLICY

Introduction

People impaired by drugs or alcohol pose a safety hazard to themselves and others in the workplace. Further, alcohol and drug related problems in the workplace can lead to incidents and injuries, damage to plant and equipment, absenteeism and inefficiency.

Price and Speed seeks to eliminate exposure to the potentially harmful consequences of drugs and alcohol in the workplace, through the implementation of the Drug and Alcohol Policy.

Aim

The Price and Speed Drug and Alcohol Policy aims to prevent and manage the consequences associated with the misuse of alcohol and other drugs as they relate to the workplace, and endeavors to:

- Create a safe work environment which is free from the hazards associated with drugs and alcohol in the workplace.
- Ensure that workers are informed of the policy, their responsibilities and the consequences of policy breaches.
- Provide education and awareness to workers to help identify and overcome the inappropriate use of drugs or alcohol.
- Introduce identification and testing programs.
- Facilitate a support process for workers with a drug and/or alcohol problem.

Scope

The Drug and Alcohol Policy applies to all Price and Speed business areas and operations, including all workers and visitors to the workplace.

DRUG & ALCOHOL POLICY

Code of Behaviour

- No person must attempt to undertake work whilst under the influence of drugs or alcohol.
- Alcohol and illicit drugs must not be consumed on company premises, in company vehicles, or at any time during working hours. An exception may be made on designated 'special occasions' where a risk management approach shall be taken towards the consumption of alcohol.
- The possession of illicit drugs or alcohol is not permitted in the workplace.
- Individuals using prescription or over-the-counter medications must consult with their doctor or pharmacist to determine the possible effects the medication may have, particularly if it may cause impairment.
- Individuals taking medication that may cause impairment must notify their Supervisor prior to undertaking any work.
- Individuals who may be under the influence of drugs or alcohol must notify their Supervisor prior to undertaking any work.

Responsibilities

Price and Speed and their workers have an obligation to provide a safe workplace. All personnel must adhere to the Code of Behaviour outlined by the Drug and Alcohol Policy and cooperate with the implementation of related programs and procedures. All workers have a responsibility to report drug and alcohol hazards in the workplace, and assist to identify conditions in the work environment that may contribute to drug and alcohol problems.

Education and Awareness

Price and Speed will communicate drug and alcohol awareness information, including Drug and Alcohol policy and testing expectations, through the Price and Speed site induction and ongoing training and communication processes.

DRUG & ALCOHOL POLICY

Identification and Testing

Price and Speed will implement procedures to assist the identification of drug or alcohol issues relating to an individual. These include

- Self identification
- Identification by another worker
- Identification by a Supervisor or Manager

Further, Price and Speed will implement a program of workplace drug and alcohol testing, comprising:

- Random - randomly selected day, time and group
- For Cause - following a significant incident or near miss
- Referral - initiated by another person if suspected of being at risk due to drugs/alcohol
- Voluntary Testing - self initiated

Support

Drug or alcohol dependency is recognised as a treatable medical condition and Price and Speed encourages those persons who may be affected to seek assistance from appropriate organisations or support groups. Price and Speed will assist in identifying arrangements for support, including counselling, treatment and rehabilitation services.

Non-Compliance and Grievances

Non-compliance with the Drug and Alcohol Policy will be viewed as a serious matter and treated in the same way as any breach of company policy.

Any grievance will be dealt with in the same manner as other policy grievances.

Policy Review

The Drug and Alcohol Policy shall be reviewed every two years, and in the event of an incident or near miss involving drugs or alcohol. The Policy shall also be reviewed if further hazards or work activities are identified that would pose a significant risk if a person were under the influence of drugs or alcohol.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

Safety Vests or **High Visibility Clothing** are to be worn in operational areas at all times.

Safety eyewear must be worn when instructed by operational staff (ie. Strong wind days).

Safety Footwear is to be worn in operational areas at all times.

Hearing Protection & Safety Helmets must be worn in the following circumstances: where instructed, or where signposted.

Look for the blue signposts at the site and warehouse entry points. These blue signs will instruct you on what the mandatory personal protective equipment requirement is for that particular operational area.



High visibility
clothing must be
worn in this area



Foot protection
must be worn



Eye protection
must be worn

INCIDENT REPORTING RESPONSIBILITIES

You are required to report incidents and hazards immediately.

Managers or Supervisors must be notified of any of the following;

- **ALL incidents and injuries**
- **ANY identified Site Hazards**
- **ALL near misses**
- **ALL damage to property or equipment**
- **ALL identified security breaches**
- **ALL environmental hazards and incidents**

TAKE 3

STOP

- Do I understand what the task involves?
- Have I got the correct tools and equipment to complete the task?
- Can I complete the task without help from others?

THINK

- Have I identified what could go wrong?

CONTROL

- How can I make it safe?

LOGISTICS HAZARDS

The major life threatening risks at Price & Speed are:

- Pedestrian interactions with mobile plant
- Vehicle collisions and rollovers
- High winds and falling objects

These hazards all have the potential to kill, so you must adhere to procedures and instruction.

You must be aware of your surroundings whenever you are in an operational area.

DEPOT HAZARDS

Forklift Hazards:

- Observe the 3m exclusion zone
- Stay on marked walkways
- Exercise caution when crossing warehouse doorways or other blind spots
- Only approach mobile plant if indicated to do so by the operator
- Wear hi-vis clothing and hit-not device

Mobile plant collisions and rollovers

- Complete vehicle pre-operational checks
- Report vehicle defects
- Manage you fatigue
- Observe speed limits
- Follow drug and alcohol policies
- Follow load shifting procedures

High Winds

- Listen for wind warning alarm
- Observe traffic management plans
- Stay on marked walkways
- Depot Hazards

TYPES OF EMERGENCIES

Potential types of emergencies at Price & Speed include:

- Medical emergencies –an incident causing injury requiring urgent medical attention
- Natural disasters –extreme wind, lightning etc
- Chemical (dangerous goods / hazardous substances) spills
- Fire
- Explosion
- Electrocution
- Collision
- Bomb threats / hold-up / hostage –any duress situation

EMERGENCY RESPONSE

Sites will have various emergency alarms, including:

- Verbally informing those in the immediate area
- Two-way radio communication
- Siren / whistle

On hearing an emergency alarm move to the closest Assembly Point

Please refer to the site safety noticeboards to identify first aiders and emergency response wardens.

Once at an assembly point, you must remain there until instructed by an emergency warden that it is safe to move on.